

**BYLAWS OF ASSOCIATION – Approved as of May 21,
2019**

ARTICLE I - NAME

The name of this organization shall be CHAMPAIGN-URBANA YOUTH HOCKEY ASSOCIATION (CUYHA), hereafter referred to as the 'Association'.

ARTICLE II - PURPOSES

The purposes of this organization are to 1) organize, operate, and promote a youth hockey athletic program in the Champaign-Urbana area; and 2) encourage responsibility, confidence, sportsmanship, teamwork, and physical fitness on the part of the hockey players.

ARTICLE III - NON PROFIT

The Association shall have no capital stock and shall not be conducted for pecuniary profit.

ARTICLE IV - MEMBERSHIP

SECTION 1 - Membership in the organization consists of parents or legal guardians of a child participating in the hockey program and other interested persons specifically approved by the Board of Directors. Non-parent coaches are considered members of the Association. A member in good standing is one who has paid all current fees, has no outstanding debts to the Association, and who is not under suspension.

SECTION 2 – Parents or Legal Guardians, and Players shall each sign a contract annually at the commencement of each hockey season. The player contract and the parent/legal guardian contract shall set forth minimum guidelines for the conduct expected of participating parents and players. The contract shall be in a form approved by the Board of Directors. A breach or violation of the contract shall be cause for sanctions which shall be progressively applied or imposed in combination as follows: 1. Reprimand; 2. Restriction from specified Association activities; 3. Suspension from the Association and/or 4. Expulsion from the Association imposed after notice to the player, parent or legal guardian and a hearing by a committee of the Board established to determine any violations of the parent or player contract.

Disciplinary action may lead to forfeiture of refund. Grievances concerning disciplinary

action must be made in writing or e-mail to the Chair of the Rules and Ethics Committee within fifteen (15) days of the imposition of the sanction and emailed, addressed to the CUYHA post office box, or hand delivered. Final disciplinary action shall be subject to approval by a majority vote of a quorum of the Board of Directors.

SECTION 3 - Parents and guardians of participating players shall pay dues in the amounts and within the time established by the Board of Directors. A member whose fees are overdue and unpaid for five days shall be notified by the Treasurer of the amount of the delinquency. Membership for the entire family will be automatically terminated if overdue fees are unpaid for 15 days, absent approval of the Board. Coaches will be told by the Treasurer to terminate ice

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privileges and participation in all Association activities of players whose fees are 15 days overdue. Reinstatement of ice privileges and participation in Association activities shall be allowed upon certification by the Treasurer that fees of the player are paid and current. A player whose fees are more than 15 days delinquent, more than once, shall be turned in to AHAI as a bad debt.

SECTION 4 - A parent or legal guardian from each family with one or more registered players in the Association shall be entitled to cast one vote in the annual election of the Board of Directors and at any other meeting called for or resulting in a vote of the membership. Each Board member shall be entitled to cast one vote in the annual election of the Board of Directors and at any other meeting called for or resulting in a vote of the membership.

ARTICLE V – MEETINGS OF MEMBERS

SECTION 1 - The annual meeting of the members shall be held in May. Official business of the Association shall be conducted at the May membership meeting.

SECTION 2 - Special meetings of the members shall be called and conducted by the Board of Directors as deemed necessary or in response to a petition of any 20 members of the Association. Notice of the meeting and its agenda must be provided to all members at least one week in advance of the meeting. Notice of the special meeting of the members shall be provided by in writing by mail, e-mail, or any other electronic means.

SECTION 3 – Meetings will be conducted according to parliamentary procedure as set forth in the latest edition of Robert's Rules of Order.

SECTION 4 – The annual meeting of the members and any special meetings of the members shall be conducted at a location determined by the Board.

SECTION 5 – Any vote or any other action that may be taken at an annual meeting or special meeting of the members to vote, may be taken by ballot without a meeting in writing by mail, e- mail, or any other electronic means pursuant to which the members entitled to vote thereon are given the opportunity to vote for or against the proposed action. The voted upon action shall receive approval by a majority of the members casting votes, or such larger number as may be required by the articles of incorporation, or the bylaws, provided that the number of members casting votes would constitute a quorum if such action had been taken at a meeting.

ARTICLE VI - LIABILITY OF MEMBERS No members of this organization shall be personally liable for any bills or obligations of the Association.

ARTICLE VII - BOARD OF DIRECTORS

SECTION 1 - All members elected to the Board of Directors must be in good standing in order to accept office. The Board of Directors shall be elected prior to the two-year term by a ballot of all current members in good standing. The incumbent Board of Directors shall be responsible for

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assuring a representative slate of candidates and the conduct of the election.

SECTION 2 - The Board shall be elected during the months of April or May and results reported at the regularly scheduled annual meeting in May or June, the top vote getters shall be installed to the Board of Directors and assume office July 1. If an age group is not represented by a Board member, a Board liaison may be appointed from that group. The Board members elected shall serve a two year term. If a Board member is incapacitated, resigns, vacates, or is removed, the Board shall appoint a successor to fill that position for the remainder of the term. The outgoing President shall remain for a period of at least one year as an advisor to the Directors and upon request of the Board, vote on issues pertaining to the welfare of the Association.

SECTION 3 - The Board shall conduct the business of the Association.

SECTION 4 - The Board shall organize itself by electing a President, Vice President,

Secretary, and Treasurer. The President shall have a minimum of one year prior Association Board experience. The Board may designate the following additional officers: Registrar, Equipment Officer, Apparel Officer, Fundraising Officer, Ice Scheduler, Public Relations Officer, Rules and Ethics Committee Chair, Director of Coaches, and Tournament Director. Additionally, the Board may establish three to five additional at-large Board positions.

SECTION 5 - The Association may, by resolution of the Board of Directors, provide for indemnification by the Association of any and all of its directors, officers, or coaches, or former directors, officers, or coaches against expenses actually and necessarily incurred by them in connection with the defense of any action, suit or proceeding in which they or any of them are made parties, or a party, by reason of having been a director, officer, or coach of the Association except in relation to matters as to which such director, officer, or coach or former director, officer or coach shall be adjudged in such action, suit, or proceeding to be liable for negligence, or misconduct in the performance of duty and to such matters as shall be settled by agreement predicated on the existence of such liability.

SECTION 6 – The Rules and Ethics Committee shall serve as the disciplinary committee for the Association. The Rules and Ethics Committee Chair will chair the disciplinary committee. Any decisions or resolutions made by the Rules and Ethics Committee under the Grievance Policy shall be presented to the Board of Directors for consideration of the decision or resolution. For the decision or resolution to become final the decision or resolution must be approved by the Board of Directors. The disciplinary committee will comply with Article IX of AHAI Rules and Regulations regarding disciplinary matters.

ARTICLE VIII - TERM OF OFFICE OF BOARD OF DIRECTORS

Members elected to the Board shall assume office July 1 and serve for a period of two years. Members of the Board may be re-elected to the Board for consecutive terms.

ARTICLE IX - DUTIES OF THE BOARD OF DIRECTORS

SECTION 1 - The President shall preside at all meetings and shall perform all such duties

office.

SECTION 2 - The Vice President shall assist the President when called upon and in the absence of the President shall perform all functions of that office.

SECTION 3 - The Secretary shall record the minutes of all meetings of the Board of Directors, annual membership meetings, and special membership meetings.

SECTION 4 - The Treasurer shall receive all funds and make disbursements on behalf of the Association and render monthly and annual reports to the Board of Directors. Each year the treasurer, in consultation with the Board of Directors, shall appoint an audit party to certify the accuracy of the annual report. The treasurer is responsible for filing the tax return.

SECTION 5 - The Board of Directors shall annually appoint a nominating committee charged with providing a slate to be voted upon by the members. The nominating committee shall seek possible candidates from the entire CUYHA membership. The report of the nominating committee shall be approved by the Board of Directors before being submitted to the members for election by ballot. If any age group is not represented on the board, active solicitation by the Board of Directors would be performed to try to find a candidate to fill that vacancy. The nominating committee shall consist of three members of the Board. The Committee shall consider and present nominations of members in good standing for the elected Board of Directors. Members in good standing can present their names to the nominating committee for consideration of inclusion in the report of the nominating committee by April 1.

ARTICLE X - MEETINGS AND QUORUMS OF THE BOARD OF DIRECTORS

SECTION 1 - Meetings shall be held regularly, at least once each month.

SECTION 2 - Special meetings of the Board may be called by the President or upon petition of two-thirds of the Board members.

SECTION 3 - A simple majority of the Directors shall constitute a quorum for transaction of business.

SECTION 4 - A vacancy of a Board position is deemed to exist if any Board member has been absent from three (3) consecutive Board meetings without good cause. Vacancies on the Board shall be filled by a majority vote in support of an appointee.

Such appointee shall serve out the remainder of the term to which appointed.

ARTICLE XI - RESIGNATION OR REMOVAL FROM THE BOARD OF DIRECTORS

SECTION 1 - If any member of the Board is incapacitated, resigns, or is removed, the Board shall appoint a successor for the remainder of his/her tenure in accordance with Article VII Section 2.

SECTION 2 - Any officer, director, or agent elected or appointed by the Board of Directors may

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be removed by a two-thirds vote of the entire Board of Directors whenever in its best judgment, the best interests of the Association would be served thereby. If a motion is to be entertained to remove an officer, director, or agent elected or appointed by the Board of Directors, that person will be notified in advance so that they may be present at the vote.

SECTION 3 – Any Board member, officer, or director elected by the membership may be removed, with or without cause at any meeting of the membership by the affirmative vote of two-thirds of the membership votes present and voted, either in person or by proxy. No Board member, officer, or director shall be removed at a meeting of members entitled to vote unless the written notice of such meeting is delivered to all members by mail, e-mail, or any other electronic means entitled to vote on removal of Board members, officers, or directors. Such notice shall state that a purpose of the meeting is to vote upon the removal of one or more Board members, officers, or directors named in the notice. Only the named Board members, officers, or directors may be removed at such meeting.

ARTICLE XII - DISTRIBUTION OF ASSETS UPON DISSOLUTION

In the event of dissolution, the assets of the Association shall be distributed among other tax- exempt organizations.

ARTICLE X111 - TRANSPORTATION

The Association shall have no responsibility for transportation to and from practice sessions and games.

ARTICLE XIV - AMENDMENTS

These Bylaws may be amended at the May, June, or July Board of Directors meeting by no less than two-thirds majority vote of the Board members present, with the exception of Articles II, III and XIII. A quorum of a simple majority of the Board of Directors shall be present for a vote to amend these Bylaws.